

Mr. Emmanuel Senyo Amekplenu
Oyarifa, Greater Accra
12th March, 2026

The Auditor-General
Ghana Audit Service
Accra, Ghana



Dear Sir,

**RIGHT TO INFORMATION REQUEST — FINANCIAL EXPENDITURE,
PROCUREMENT PLAN AND PROCUREMENT DETAILS (2025 PERIOD)**

Pursuant to Article 21(1)(f) of the 1992 Constitution and the Right to Information Act, 2019 (Act 989), I respectfully request access to the following information in the custody of your office:

1. Detailed statement of all expenses incurred by the Ghana Audit Service for the 2025 financial period to date, including itemized breakdowns by department, program, and cost category.
2. The approved Procurement Plan of the Ghana Audit Service for the 2025 financial period.
3. Comprehensive details of all goods, works, and services procured by the Ghana Audit Service from 1st January 2025 to date, including:
 - A. Description and category of procurement
 - B. Procurement method used
 - C. Contract sums
 - D. Names of contractors/suppliers/service providers
 - E. Contract award dates
 - F. Contract status and completion timelines

This request is made in the public interest to promote transparency, accountability, and prudent public financial management.

Kindly provide the information in electronic form via email where available. Should any part of this request require clarification, I would be grateful to be contacted promptly.

I trust that this request will be processed within the statutory timelines stipulated under the RTI Act.

Thank you for your cooperation.

Yours faithfully,

A handwritten signature in blue ink, appearing to be "Emmanuel Senyo Amekplenu".

Mr. Emmanuel Senyo Amekplenu
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